

## Singleton & Charlton Parish Council

### Members of Singleton & Charlton Parish Council are summoned to a Council Meeting on Wednesday 15<sup>th</sup> May 2019 at 7pm in Singleton Village Hall

#### Members of the Public

Members of the Public are very welcome to attend and will be given the opportunity to speak at Item 7 on the agenda. There will also be reports from District and County Councillors as available.

All attending are reminded that mobile devices should be switched to silent for the duration of the meeting.

The meeting will be recorded, to enable the clerk to produce accurate minutes. The recording will be deleted after the minutes are approved.

#### AGENDA

1	<b>Election of Chairman and Vice Chairman</b>	5 mins
2	<b>Co-Option of a Councillor</b>	2 mins
3	<b>Councillor Responsibilities/Training</b>	5 mins
4	<b>Apologies for Absence</b>	2 mins
5	<b>Declaration of Council Members of personal interests in any of the agenda items below</b>	2 mins
6	<b>Minutes of the last Parish Council Meeting</b> – to approve as a correct record the Minutes of the Parish Council Meeting held on 20 <sup>th</sup> March 2019	2 mins
7	<b>Chairman's Report</b>	5 mins
8	<b>County Councillor Report</b> – Mr Jeremy Hunt, Chichester North Division - WSCC	5 mins
9	<b>District Councillor Report</b> – Mr Henry Potter, Boxgrove Ward	5 mins
10	<b>Public Open Forum</b> – 15 minutes is allowed for the public to ask questions relating to this agenda or matters affecting the Parish	15 mins
11	<b>Update on on-going matters</b> Roads Update – Museum, Potholes etc. Exit from Levin Down into Charlton Emergency Plan – Update Village Design Statement Youth Club Village Forum – Update The Leys Road Traffic Group – Gay Godfrey Flood Action Group – Upcoming meetings – Goodwood Motor Circuit Consultative Committee – 23/05/19 County Local Committee Meeting – 11/06/19 All Parishes Meeting – 15/07/19 Defibrillator – Apply for SSE Grant	20mins
12	<b>Village Matters for Decision</b> Parish Member Appointment to The National Park Authority 2019. Nomination of a Parish Councillor representative to Chichester District Association of Local Councils.	10mins
13	<b>Finance</b>	10 mins

	Review of Expenditure v Budget, approval of the Accounts and Bank Reconciliations for the period ending 30 <sup>th</sup> April 2019 Payments for Consideration Annual Audit	
14	<b>Grants for 2019/20</b> – Discussion IGAS – Feedback CIL – Feedback SSE Resilient Communities Fund – Deadline for applications 23/05/19	15 mins
15	<b>Planning – See below</b> Orchard House Party Wall	10 mins
16	<b>Correspondence</b> West Sussex Budget Survey Integrated Communities Action Plan UK Cycling Event at Goodwood – 09/06/19 D Day Celebrations – 06/06/19	5 mins
17	<b>Agenda Items for Future Meetings</b>	5 mins

**Signed & Dated – Clerk of Singleton & Charlton Parish Council**

**Parish Council Members** – Cllr John McDonald, Cllr Adrian Taylor, Cllr Deborah Harwood, Cllr Jasper Richmond, Cllr Robert Maine, Cllr Matt Pennington. Cllr Jane Mayhew, Cllr Rebecca Trowell